# WALKTHROUGH/RISK ASSESSMENT TOOL

| Facility/Location: | Survey Prepared by: |
|--------------------|---------------------|
|                    |                     |

Date of Survey:

| AREA                   | HAZARD      | Degree of<br>RISK       | CONTROLS   | RECOMMENDATIONS   |
|------------------------|-------------|-------------------------|--|-------------------|
|                        |             |                         | (In Place)   | (Controls Needed) |
| List specific location | • List each | High<br>Moderate<br>Low | List (a control can<br>apply to more than<br>one hazard) | • List            |
|                        | •           |                         | •  | •                 |
|                        | •           |                         | •  | •                 |
|                        | •           |                         | •  | •                 |
|                        | •           |                         | •  | •                 |
|                        | •           |                         | •  | •                 |

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## What Risk Factors Are We Looking For?

- Physical hazards
- Safety issues
- Unsecured areas
- Violent clientele
- Hazardous chemicals
- Ergonomic issues
- Poor equipment
- Lack of training or skills
- Unclear or contradictory rules or instructions
- Etc.

## **Finding Risk Factors**

- How serious is the potential problem?
  - harm to employees
  - damage to property
- How likely is it that an incident would occur from this risk factor?

#### What to Ask

- What is the hazard?
- How are workers exposed to the hazard?
- What is the specific job task involved?
- How many workers perform this task? When/how often?
- What methods are NOW present to control the hazard? And how effective are they?